

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FIRST YEAR HOUSING REQUIREMENT POLICY

INTERIM

Number	03.02.02
Division	Student Affairs — Auxiliary Services
Date	April 22, 2019; Reviewed/Revised April 1, 2024
Purpose	To provide the University of Alabama in Huntsville (“UAH” or “University”) students with a comprehensive and successful academic experience. National studies indicate there are numerous educational and social benefits for students who live on campus. Among them, students who live on campus typically enjoy a more favorable overall college experience, are more likely to attend class and maintain higher grade point averages, and graduate in less time than their off-campus peers.
Policy	All full-time first year students who graduated high school within the preceding twelve (12) months and have a permanent legal residence beyond a thirty (30) mile radius from campus are required to live in the campus residence halls for the entire academic year.

Exemptions

Students meeting the following criteria may submit a request for an exemption to this Policy by completing the Request for Waiver of Housing Requirement Form and providing any required supporting documents. The student **MUST** meet one of following criteria in order to be considered for an exemption.

- Live with lineal relatives (parent or grandparent, NOT siblings or other relatives) or legal guardian within thirty (30) miles of UAH (cities listed on website)
- Live in a Huntsville-area property owned by a parent (proof of ownership required)
- Married students and/or students with children in residence
- Military Veteran
- Compelling individual circumstance (supporting documentation required)

All requests must be submitted two (2) weeks prior to the semester's first day of class.

Procedures Process for Review of Exemption Requests – Students meeting the criteria may submit an exemption request via the Request for Waiver of Housing Requirement Form. Please allow at least fourteen (14) days for the review of any submitted requests. Additional time and requests for additional information may be necessary in certain circumstances. The Assistant Director of Housing Operations will review all submitted exemption requests. If an exemption is denied, the student may appeal by submitting the form again with new documentation and the request will go to the Appeals Review Team. The Appeals Review Team is composed of UAH Staff, with a majority from outside of Housing & Residence Life. A decision from the team will be provided within fourteen (14) days via the email address provided on the original form.

Review The Housing & Residence Life Department is responsible for the review of this policy every five years (or whenever circumstances require).