



## UAH Office of the Bursar-Authorization for Direct Deposit

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Name (Please Print)

(A#)

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Local Address

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I hereby authorize and instruct The University of Alabama in Huntsville (UAH) to deposit the amount of each of my accounts payable payments and student refunds directly into the checking account indicated below. This authorization will be effective for automatic deposits to or withdrawals from my account by UAH until cancelled.

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Account Number

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Routing Number

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Financial Institution

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Institution Address:

City

State

Zip

\*The financial institution and UAH reserve the right to correct any erroneous deposit by a corresponding withdrawal. The student will be notified in advance of any such withdrawal.\*

I understand that I may cancel this authorization at any time. To cancel, submit written notice to the UAH Bursar's Office. Cancellation will become effective when the Bursar's Office receives cancellation notice and has had a reasonable period of time to act on it.

I understand that I am responsible, upon receiving UAH notification of deposit, for verifying with my bank that my account has been credited. I understand that expenditures made from my account without such verification will be made at my own risk.

I further understand that all automatic deposits and credits to or withdrawals and debits from my account under this authorization will be subject to all rules, regulations, agreements and disclosure statements of UAH and the Institution governing accounts and preauthorized transfers to and from accounts.

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Permanent Address

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Phone Number

Cell Phone Number

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Signature

Date

**Please return this form to the UAH Bursar's Office and include either a voided check or a copy of the front page of a bank statement for the above account.**