## Getting Assistance from the Office of Counsel

The Office of Counsel attorneys are available for consultation or to provide other legal services to executive and administrative officials, other employees, faculty, and students. Only those issues that are institutional, as opposed to personal, in nature, however, are within the scope of the legal representation/assistance activities authorized for the attorneys. In addition, the Office of Counsel cannot become involved in any matter on behalf of an employee where the employee's interests may become adversarial to that of the University.

Services of the Office of Counsel are available through e-mail, telephone discussion, face-to-face discussion, and memoranda of opinion, as appropriate. Appointments are available by calling 824-6633. E-mail addresses for the attorneys are as follows: Bob Rieder - riederr@email.uah.edu; John Cates - catesj@email.uah.edu; and Bill Woodward - woodwaw@email.uah.edu.

In those instances where services available from the Office of Counsel are needed outside of normal business hours, you may contact an attorney as follows: Bob Rieder at 533-7430 (Home) or 698-2025 (Cell); John Cates at 851-1713 (Home) or 698-2026 (Cell); Bill Woodward at 880-7813 (Home) or 698-2024 (Cell).

Additionally, by consulting the Office of Counsel's web site at www.uah.edu/edu, you will have access to a collection of articles, PowerPoint slide presentations, and forms that may provide a quick answer to recurring legal concerns. Contact information for both the office and the attorneys can be found there as well.