

**Staff Senate Meeting
September 17, 2008**

Attendees			
X	Veronica Belser	X	Sheila Ray
X	Kevin Bennett		Cheryl Plaza
	Cheryl Bruno		Deborah Rice
X	Jamie Clay	X	Dexter Satcher
X	Claudia Ford	X	Ravi Seth
X	Kim Fuller		Jacqueline Siniard
X	Jackie Hankins	X	Lisa Strickland
	Annie Harris	X	LaTrice Townsend
X	Angelia Heulett	X	Jan Williamson
X	Kristy Holland	X	Mary Beth Walker
X	David Kyle		President David Williams
X	Barbara Lawson		
X	Renata Limmer		
	Jan Perkins		
X	Ray Pinner		

List Proxies:

Claudia Ford for Cheryl Bruno, Jamie Clay for Jan Perkins

Distribution: Name Tags for Senators

Jamie Clay called the meeting to order at 11:00 am.

The minutes were distributed and approved from the last meeting following one change:

Sheila Ray made a correction to the price of the Faculty/Staff All-Sports Ticket. The price is \$50.

OLD BUSINESS:

Facilities and Operations: Robert Redmon addressed the Staff Senate with information about Campus Recycling. This program started in 1989, with UAH serving as the first school in the state to initiate this pilot program. Recyclable material includes; cardboard, aluminum cans, scrap tires, phone books, oil, scrap metals, pallets, toner cartridges. No plastics are recycled. Last year the university's waste stream totaled 335 tons, 24% (81 tons) was recyclable. (Total: \$1,800 – saving \$3,100 in tipping fees.) It is the intention of Facilities and Operations to help the campus become more aware of our efforts to recycle, by 1). Placing more blue recycle bins in buildings, ideally at every desk in every office on campus, 2). More waste stations in each building, 3). Having clear bags available for recyclable materials. Mr. Redmond stated that Energy Management information/ideas is on the website (e.g. turn lights off if you are going to be out of the office for more than a few minutes, computers and printers off at night).

Combined Faculty Senate/Staff Senate Meeting Update: Scheduled for October 22, 2008, 11:00am, Roberts Hall 419. Ravi Seth suggested that the Staff Senate have common information to present/discuss: Lincoln Financial, Recycling, Smoking Policy.

NEW BUSINESS:

Employee Benefits Committee: Patricia Ackers spoke to us regarding Short-term Disability. The university is moving ahead with Lincoln Financial. It is crucial to inform the campus for participation. October 13 -15, L.F. representatives will be on campus for training. (The training program will be offered in UC 127 on Oct. 13.) A schedule will be emailed campus-wide. Academic Faculty will not be eligible. About 1,000 employees will be eligible. Handouts were passed around to Staff Senate and the two options were explained. A minimum of 20% employee participation is necessary in order for us to put the Short-term Disability into effect January 2009.

Ms. Ackers notified the Staff Senate that Professional Growth & Development courses are available (free to Faculty and Staff). The Fall schedule is now online. Departmental training is available as well (contact Adrienne Saulsbury – HR). Currently, tuition is for UAH classes only. Patricia will address the question about outside training reimbursement. SkillPath, CompUSA, etc. is not under general tuition policy.

New Campus Master Plan - Ray Pinner Email: To achieve the Power of 10 initiatives, a consultant will be hired to conduct a complete study starting on the plan before Christmas. Mr. Pinner stated that a shuttle system/service will not be available on campus, as the Intermodal Parking Facility cost more than anticipated. May not be cost-effective anyway, as other institutions have experienced the lack of usage of the shuttles.

Payroll Direct Deposit: Latrice Townsend reminded us that after October 3, 2008, those who have not signed up for direct deposit, they will have to go to Payroll to pick up their check. Ms. Townsend stressed that everyone must sign their own timesheets, student workers, GTAs and GRAs need to be reminded.

COMMITTEE REPORTS:

Governmental Relations: Lisa Strickland stated that she has not heard back from Gary Smith regarding this committee issue.

Business processes Planning Committee: Mary Beth Walker stated that any suggestions will be welcomed.

ANNOUNCEMENTS:

Kevin Bennett: Website updates are in process, more information to come. Mr. Bennett's new campus address is Facilities & Operations, JRC 157 (x6875).

Mary Beth Walker: President Williams was unable to attend the Staff Senate Meeting, as he was in attendance at student's funeral (Sarah Chapman).

The meeting was adjourned at 12:05pm