

UAHuntsville Staff Senate

Meeting Minutes

16 November 2011, 11:00 am
VBRH-50, UAHuntsville Campus

I. Call to Order – Meeting called to order by Rachel Osby at 11:03am

Attendance

	Dona Baker		Laura Murphree – Secretary (resigned)
	Kevin Bennett	X	Rachel Osby – President
X	Eric Dossey	X	Liz Redding
X	Kathy Gentry	X	Scott Royce- Vice President
X	Debby Griffith	X	Jana Savanapridi
X	Margaret Hall	X	Patti Sparkman
X	Kathy Hosch	X	Jaime Superczynski
X	Nicke Keimer	X	Pam Tejes – elected Secretary
	Chris King	X	Janice Temmen –Treasurer
	Valarie King	X	Jorgy Umlor
X	Penelope Lang		Daniel Wyers
	Melanie Leonard		
X	Vonda Maclin		

Quorum present? Yes

Others present: Ray Pinner

Proxy: Vonda Maclin is the proxy for Valarie King
Eric Dossey is the proxy for Daniel Wyers
Jorgy Umlor is the proxy for Kevin Bennett

Approval of Minutes

The Minutes of the October meeting were e-mailed to all Staff Senate members prior to the meeting; senators reviewed them prior to the meeting. A motion was made to approve by Liz Redding and seconded by Eric Dossey; motion passed unanimously.

II. Unfinished Business

- a. Motion was made by Patty Sparkman to approve the Faculty Senate Resolution (Senate Bill 355), as written, to establish a University Ombuds Office and seconded by Janice Temmen; motion passed unanimously.

III. Committee Updates

A. Executive Committee- Rachel Osby

1. Laura Murphree has decided to resign from UAH. She will be missed by many.

- B. Bylaws Committee- Rachel Osby/ Scott Royce
 - 1. No report. Need additional members and Chairman
- C. Communications Committee- Jorgy Umlor, Chair
 - 1. Met Nov. 4th. Developing a Department Outreach Quick Start guide of processes. Keep an eye out.
- D. Election Committee - Kathy Hosch, Chair
 - 1. No Meeting this month, ready for election process to start in the spring semester.
- E. Employee Benefits Committee - Jorgy Umlor, acting Chair
 - 1. Served at benefits fair
 - 2. Looking at getting ID theft insurance added to benefits
- F. Employee Development Committee- Rachel Osby
 - 1. No meeting
- G. Government Relations Committee- Patti Sparkman, Chair
 - 1. Meeting scheduled with Ray Garner, Friday
 - 2. Agenda being established
 - 3. Dr. Alenkirk visiting during January meeting
- H. Policies and Procedures Committee- Jana Savanapridi
 - 1. No meeting
- I. Staff Picnic Committee Meeting- Janice Temmen, Chair -
 - 1. Holiday Party during December Meeting
 - 2. \$5 due to Janice, Dirty Santa game will be played for those who wish to participate
 - a. Specifics were emailed out.

IV. Division Reports

- A. Academic Affairs – Eric Dossey
 - 1. Commencement Dec. 9th & 10th
 - a. Contact Daniel Wyers of Toni Morgan if you would like to volunteer
- B. Advancement- Janice Temmen
 - 1. Phone-a-thon being wrapped up
 - a. Students were excited.
 - 2. President here and moving forward
 - a. Tentative dates looked at for Faculty/Staff Holiday Party
- C. Facilities and Operations – Jorgy Umlor
 - 1. Looking at updating some ventilation hoods
 - 2. Tennis Courts updated. Screens being installed
 - 3. HVAC demonstration on Johnson Controls going to be available
- D. Finance and Administration – Vonda Maclin
 - a. Open Enrollment going on – Deadline November 18th (Friday)
- E. Research
 - 1. Handouts provided – please post

- a. 63rd International Astronautical Congress – Call for papers
- b. Research & Study Abroad Program
- c. Conduct Research in Germany this summer

F. Student Affairs - Jaime Superczynski

1. Flu shots available in Health Center
2. Student news letter being sent out. Check it out.
3. Spring WOW ((th-14th)
 - a) Interesting in hosting an event? Contact Kacey Schaum
4. FRSO research & leadership training day being developed
 - a. Contact Jaime for insight
5. April 18-20 is Earth Week

V. New Business

1. Floor was opened for nominations to fill the Secretary position.
 - a. Scott Royce was nominated by Penny Lang. Royce gracefully declined.
 - b. Pam Tejas was nominated by Janice Temmen, Tejas accepted.
 1. Royce seconded
 2. Motion passed unanimously
2. Available chairman positions were tabled until January meeting

VI. Discussion

1. Ray Pinner
 - a. New Student Center moving forward; Architects on campus working on design
 1. Scope of project is \$25 million.
 - b. President Alenkirk on campus, working on campus plan
 - c. Hockey Program decision requires much communication
2. Janice Temmen
 - a. Ray Pinner has brought in more money as Interim Advancement VP than any previously. Congrats!

VII. A motion was made to adjourn by Eric Dossey seconded by Jorgy Umlor. Meeting Adjourned by Rachel Osby at 11:31am

Respectfully submitted,

Scott Royce, Vice President
Staff Senate