

UAHuntsville Staff Senate

Meeting Minutes

15 February 2012 11:00 am
VBRH-50, UAHuntsville Campus

I. Call to Order – Meeting called to order by Rachel Osby at 11:03 a.m.

Attendance

X	Kevin Bennett	X	Vonda Maclin
	Eric Dossey	X	Rachel Osby – President
X	Kathy Gentry	X	Liz Redding
X	Debby Griffith		Scott Royce- Vice President
X	Margaret Hall		Jana Savanapridi
X	Kathy Hosch	X	Patti Sparkman
X	Nicke Keimer	X	Jaime Superczynski
	Chris King	X	Pam Tejes –Secretary
	Valarie King	X	Janice Temmen –Treasurer
X	Penelope Lang	X	Jorgy Umlor
	Melanie Leonard	X	Daniel Wyers

Quorum present? Yes

Others present: Dr. Horack
Randy Barbour
Dave Cook
Ray Pinner

Proxy: Jaime Superczynski is the proxy for Scott Royce
Vonda Maclin is the proxy for Valerie King

Approval of Minutes

The Minutes of the January meeting were e-mailed to all Staff Senate members prior to the meeting; senators reviewed them prior to the meeting. A motion was made to approve by Penny Lang and seconded by Jorgy Umlor; motion passed unanimously.

II. Research Presentation (Dr. Horack / Dave Cook)

- UAH is a community of learners: knowledge is shared –1) new to you and 2) new to everyone (generated) -- this is research. UAH does both (instruction and research).
- 95M in expenditures projected this year across various disciplines.
- VP of Research Office (x6100) spearheads and assists in making research possible, but there is also a focus on student research opportunities. Dave Cook has joined the office to focus on this area.
- Communication to students regarding opportunities is key and it is requested that Staff Senate assist with getting the word out.

- Studies show that students that participate in research opportunities are more successful and often become community leaders.
- If you know about opportunities, please contact Dave Cook (x5705) so he can also promote them.
- A website listing student opportunities is forthcoming.
- Research Facebook page is a great way to watch flow of activities; transmission vehicle.

III. Unfinished Business

- None.

IV. Committee Updates

A. Executive Committee- Rachel Osby

- Administrative Council met for the first time. Slides are on President's website.
 - Hockey Program – plan to compete on Division I level next year; fundraising in progress to sustain. Need increased game attendance, better facilities, consistent funding. Administration is looking at reallocating athletic funding.
- President's website has been updated.

B. Bylaws Committee- Scott Royce, Chair

- We are reorganizing the committee and will have a meeting in the near future.

C. Communications Committee- Jorgy Umlor, Chair

- Directory-still pending-need feedback from Dr. Karbhari.
- Draft on "Outreach start up Guide" may have by next month.
- Event Calendar: Juanita Owens will add to her list anyone who wants event calendar just by emailing her or calling her at x7776.

D. Election Committee - Kathy Hosch, Chair

- In process of starting election; have list of nominees and contacting them to confirm that they are willing to serve.
- Working on having a photo and bio as part of process.

E. Employee Benefits Committee – Vonda Maclin, Chair

- No meeting this month.

F. Employee Development Committee- Liz Redding, Chair

- No meeting this month.

G. Government Relations Committee- Patti Sparkman, Chair

- I've left a message with Ray Garner as to what role we should play in Higher Ed Day.

H. Policies and Procedures Committee- Jana Savanapridi, Chair (Nicke Keimer)

- No meeting this month.

I. Staff Picnic Committee Meeting- Janice Temmen, Chair

Committee met February 7:

- Reviewed flyer and tickets:

- No tickets will be distributed. An RSVP line 256-824-6063 or email line rsvp@uah.edu will be used for reserving space at the picnic. At the registration table, a ticket for door prize and food will be given to the person who made reservations.
- May need assistance for employees that do not have access to phone/computer.
- The following items will be addressed at the Staff Senate meeting on Wednesday, February 15:
 - A door-prize solicitation sign-up sheet will be provided by Liz Redding listing numerous vendors with the option to add new businesses. The Committee requests that each Senator provide 1 or more door-prizes with the Picnic Committee attempting to provide 5 door-prizes each.
 - Picnic flyers for posting will be available at the Staff Senate meeting in March.
 - A sign-up sheet for picnic workers will be provided by Kathy Gentry on the 15th with worker sign-ups also available at the March meeting.
- Margaret Hall has arranged for the Steel Drum band to play at the picnic from 11:30 – 12:20 (possibly longer).
- Janice Temmen will attend Faculty Senate meeting on February 22 to request work and door prize solicitation help from the Faculty for the Picnic.
- Working with Kim Fuller, who is a representative for Earth Week events to incorporate the Earth Week events with the Faculty/Staff Picnic. Earth Week Committee will have various activities on the outskirts of the picnic area with a short recyclable clothing fashion show following the Steel Drum band. Dr. Altenkirch will speak briefly.
- At the March meeting we will:
 - Pass out flyers for posting in the buildings on campus.
 - Have the door-prize signup sheets available.
 - Have work schedule available if slots are still open (I will be going to the Faculty Senate meeting this week and will ask them to participate).
 - Ask all Senators to spread the word that Rsrvps are required. *(If an employee did not rsvp they will be accommodated after all Rsvps have been served.)*

V. Division Reports

A. Academic Affairs – Daniel Wyers

- Admitted student day is next Monday (2/20).
- CAPP info sessions on March 5 and 6, Library Room 111. Contact Daniel Wyers or Zeke Aguilera for info.
- Spring Commencement is May 5 at VBC. Training will be April 20th in the morning – you will be back by 10 or 10:30. Contact Janet Waller if you can help.

B. Advancement- Rachel Osby

- Career fair last week was successful—over 60 companies and 400 students participated.
- Soccer alumni will have reunion and golf tournament on March 31. Alumni game on April 1.
- Alumni newsletter being sent to staff and faculty who are welcome to participate in events. Glenn Clayton is guest at Lunch & Learn this month. Charger Connect socials are also a great way to meet with others.
- May 4 the Alumni Assoc will host Chick-fil-A leadercast event (flyer distributed); \$70 fee includes program and meals.

C. Facilities and Operations – Jorgy Umlor/Kevin Bennett/Ray Pinner

- Next week is Severe Weather Awareness Week in Alabama. You are encouraged to review action plans. Info will be sent out next week. If you have not signed up for Ualert, please register. Encourage others to do the same. Instructions are on website: ualert.uah.edu.
- March 2 a storm spotter class will be hosted (1:30-3:30); inform Kevin Bennett if you are interested in participating. It is open to campus on a first-come-first-serve basis.
- Athletic field construction includes adding concession stand, ticket area, locker rooms, entrance gateway, plaza, and night lighting.
- New move requests policy goes into effect March 16. Moves will take place the second full week of the month. Requests need to be submitted two weeks in advance.
- Board of Trustees approved the new Student Center Building design. Scheduled to be completed/open by January 2014.
- At April Board Meeting the campus greenway project will be presented. It runs Lakeside to Holmes (roughly along Erskine).

D. Finance and Administration – Ray Pinner

- Retirement Program will be topic in legislature this year. Discussion on which individuals will be affected (e.g., vested versus new employees) is expected. There is a lot of concern and you may want to watch this closely. Staff Senate may want to consider letter writing campaign or other measure(s). Suggestion to request Ray Garner to attend future meeting to provide further information.
- Governor is proposing to cut budgets to four-year institutions. Proposed shift in General Fund and Trust Fund allocations.

E. Research – Debby Griffith

- No updates.

F. Student Affairs – Jamie Superczynski/Nicke Keimer

- Student activities calendar is available to all.
- Dean of Student office is hosting video competition for pedestrian safety.
- Student Leadership Conference on March 3 – call for programs sent out by Kacey Schaum and due by Feb 20.
- SHC will have awareness campaign in March regarding Meningitis immunizations.

VI. New Business

- None.

VII. Discussion

- None.

VIII. A motion was made to adjourn by Jorgy Umlor and seconded by Daniel Wyers. Meeting adjourned by Rachel Osby at 11:49 a.m.

Respectfully submitted,

Pam Tejes, Secretary

Staff Senate