

**UAHuntsville Staff Senate**  
**Meeting Minutes**  
 17 October 2012 11:00 am  
 VBRH-50, UAHuntsville Campus

**I. Call to Order** – Meeting called to order by Scott Royce at 11:00 a.m.

Attendance

X	Holly Arnold (Academic Affairs) - VP		Rachel Osby (Past President)
X	Randy Barbour (At Large)		Marcia Pendleton (Facilities)
X	Sally Badoud (Advancement)		Liz Redding (At Large)
	Kevin Bennett (At Large)	X	Lisa Rivers (Finance & Admin)
	Eric Dossey (Academic Affairs)	X	Scott Royce (At Large) - President
	Greer Eleazer (At Large)	X	Jackie Siniard (At Large)
	Kathy Gentry (At Large)	X	Jamie Superczynski (Student Affairs)
	Debby Griffith (Research)		Barbie Sumner (Research) - Secretary
X	Margaret Hall (At Large) - Treasurer	X	Pam Tejes (At Large)
X	Daniel Horton (At Large)	X	Katie Thurston (Advancement)
	Nicke Keimer (Student Affairs)	X	Jorgy Umlor (Facilities)
	Penelope Lang (At Large)		Daniel Wyers (At Large)
X	Vonda Maclin (Finance & Admin)		

Quorum present?     Yes

Others present: Ray Pinner, Delois Smith, Taralyn Caudle

Proxy: Pam Tejes for Greer Eleazer, Eric Dossey and Penny Lang; Sally Badoud for Liz Redding; Daniel Horton for Daniel Wyers; Randy Barbour for Debby Griffith; Margaret Hall for Nicke Keimer.

**General Announcements**

- Barbie Sumner has taken another position outside of the university, so her Staff Senate position is open.

**Unfinished Business**

- Jamie Superczynski and Scott Royce met with Chief Snellgrove to continue discussions about parking. They are working on a proposal with Faculty Senate and SGA. Scott encourages us to spread the word about visitor parking. Contact Lieutenant Brady if your department will be having visitors and needs temporary tags.
- Human Resources has decided to email a temporary parking tag to all new employees to use when they come to orientation.
- The December Staff Senate meeting has been moved from December 19<sup>th</sup> to December 5<sup>th</sup>. A motion was made to approve by Jamie Superczynski and seconded by Daniel Horton; motion passed unanimously.

- Scott has reached out to Susan Phelan to fill the vacant Research senator position and to Sherri Carson to fill the vacant At Large position.

### **Approval of Minutes**

The minutes of the September meeting were e-mailed to all Staff Senate members prior to the meeting; senators reviewed them prior to the meeting. A motion was made to approve by Lisa Rivers and seconded by Jamie Superczynski; motion passed unanimously.

### **Guest Speaker**

Delois Smith, Vice President for Diversity and co-founder of the *Student, Staff & Faculty Emergency Fund* (SSAFE), and Programs Coordinator, Taralyn Caudle, presented to the group. Please see attached presentation to learn more about SSAFE and how to donate.

## **II. Division Reports**

### **A. Academic Affairs – Holly Arnold**

- Registration for summer & fall classes begins November 6<sup>th</sup>, 2012. Encourage students to meet with their advisors and start planning for next semester.

### **B. Advancement- Katie Thurston, Sally Badoud**

- The new Vice President for University Advancement, Robert Lyon, has started. The Assistant VP job has been posted.

### **C. Facilities and Operations – Jorgy Umlor / Marcia Pendleton/ Kevin Bennett**

- The Charger Park ribbon cutting event was this past weekend along with a softball game that UAHuntsville won.
- The new student center will be called Charger Union.
- Their office has hired a new technician for electrical/lighting.

### **D. Finance and Administration- Vonda Maclin**

- Open enrollment for insurance will be occurring this month.

### **E. Research – Randy Barbour**

- Students who traveled to Naples, Italy for the International Astronautical Congress (IAC) are back.
- Von Braun Symposium is this week.

### **F. Student Affairs – Jamie Superczynski/ Margaret Hall**

- In honor of Student Affairs month, students will have a chance to job shadow in various offices Oct. 22<sup>nd</sup>-26<sup>th</sup>. If you would like more information or to participate, email Rosemary Robinson at [robinsr@uah.edu](mailto:robinsr@uah.edu).
- Events in the UC lobby:
  - Oct. 17<sup>th</sup>-19<sup>th</sup>, Graduate Student event
  - Oct. 31<sup>st</sup>, Trick or Treating
- The My UAH Video contest began Oct. 15<sup>th</sup> and all videos must be submitted by Oct. 29<sup>th</sup>. Students make a short video about what they love about UAHuntsville. If students need a video camera, they can check one out in the Dean of Student's office, UC 114.
- SGA's Trunk or Treat is Oct. 26<sup>th</sup> at the top level of the parking deck from 4-6pm.

- Family Weekend is November 2<sup>nd</sup>- 4<sup>th</sup>. For more information, visit <http://www.uah.edu/student-life/special-events/family-weekend/welcome>
- To learn more about Service Opportunities for students, visit the Student Life website: <http://www.uah.edu/student-life/service-opportunities>

### **III. Committee Reports**

- A. Bylaws –Eric Dossey (chair)
  - No report.
- B. Government Relations- Jaime Superczynski (chair)
  - No report.
- C. Safety- Marcia Pendleton (chair).
  - No report.
- D. Policy and Procedures Committee- Jaime Superczynski (chair)
  - No report.
- E. Communications- Daniel Horton (chair)
  - No report.
- F. Employee Benefits-Vonda Maclin
  - No report.
- G. Executive- Scott Royce
  - No report.

### **IV. New Business**

- The Secretary position is vacant now that Barbie Sumner has left. A motion was made for Pam Tejes to fill the position by Jamie Superczynski and seconded by Daniel Horton; motion passed unanimously

### **V. Announcements**

- Pam Tejes announced that October is National Cyber Security Awareness Month. There is a Mobile Device Security workshop this Thursday at 1pm in the Library, room 111. For more information, visit <http://www.uah.edu/its/services/cyber-security/campaigns/2012-campaign>
- Ray Pinner reported that there is a Board meeting coming up to talk about the new student center and the expansion of the Nursing building.
- At the Huntsville City School Board meeting tomorrow, they will discuss selling University Place to UAHuntsville.

**VI.** A motion was made to adjourn by Jamie Superczynski and seconded by Daniel Horton.  
Meeting adjourned by Scott Royce at 12:02p.m.

Our next meeting is November 14<sup>th</sup>, 2012.

Respectfully submitted,

Holly Arnold, Vice President  
Staff Senate