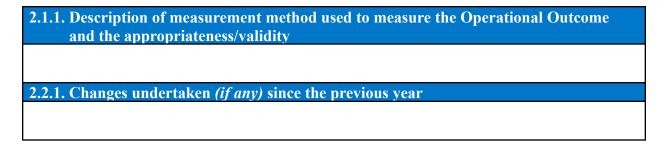**2023-2024 Operational Assessment Improvement Report (OPAIR)**
for Administrative Units

Outcomes 1

Phase 1: Identification of the Unit's Expected Operational Outcome

1.1.1. Expected Operational Outcome
1.2.1 Operational Outcome is Related to the University Strategic Plan (Please see the university strategic plan for goals set forth by the institution. You should have at least one goal linked to the university plan.)
1.2.2. Changes undertaken *(if any)* since the previous year

Phase 2: Identification of Appropriate Ways to Measure the Expected Operational Outcome

2.1.1. Description of measurement method used to measure the Operational Outcome and the appropriateness/validity
2.2.1. Changes undertaken *(if any)* since the previous year

Phase 3: Assessments Conducted of Operational Outcome Achievement and the Detailed Assessment Results

3.1.1. Where, when, and for how many students/clients/grants/funding, etc, the OPO achievement levels were assessed per Phase 2.1.1
3.2.1. Detailed assessment results
3.3.1. Changes undertaken *(if any)* since the previous year

Phase 4: Analysis of What the Operational Outcomes Assessment Results Mean and the Resulting Identification of the Top Priority for Improvement This Year Based on the Analysis

4.1.1. Analysis and interpretation of the meaning of the assessment results per the operational outcome in phase 3.2

4.2.1. Identification of top priority for improvement after considering all analyses of results in phase 4.1

4.3.1. Changes undertaken *(if any)* since the previous year

Phase 5: Evidence of Actively Seeking Improvement Based on Analysis of Assessment Results in Phase 4

5.1.1. Evidence that the identified priority for improvement in phase 4.2 is actively underway or completed

5.2.1. Changes undertaken *(if any)* since the previous year

Phase 6: Evidence of Repeated and Ongoing Assessment for Continuous Improvement

6.1.1. Description of the history of this unit's repeated and ongoing operational outcome assessment process and commitment to continuous improvement based on the analysis of operational outcome assessment results

Explanation for numbering #.#.#.

#.#.#. – Phase

#.#.#. – Reporting Year Information

#.#.#. – Outcome Number. If the unit has three outcomes, then the numbering for phase 1 will be, 1.1.1, 1.1.2, 1.1.3 and 1.2.1, 1.2.2, 1.2.3.