



**STUDENT SUCCESS CENTER**  
THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

**ACCOUNTABILITY TIME LOG: HOW DO YOU REALLY SPEND YOUR TIME?**

How are you really spending your time?

<b>Date/ Time</b>	<b>Goal: What I plan to produce or accomplish*</b>	<b>Duration</b>	<b>Reality: What I actually accomplished</b>

For more information on time management and to develop a personalized plan, visit an [academic coach](#). All appointments are available in-person at the Student Success Center, located in the Library, or online.