

Education:

M.A.; Literature; University of Alabama in Huntsville; Huntsville, Alabama, 1999.

TESOL Certificate; University of Alabama in Huntsville; Huntsville, Alabama, 1996.

B.A. *magna cum laude*; General Studies; University of Houston; Houston, Texas, 1993.

B.G.S.; Princeton University and Westminster Choir College; Princeton, New Jersey, 1992.

Teaching and Employment Experience:

Achievement Plus; Huntsville, Alabama

January 2004-Present

- Instructor
 - SAT Preparation 101
 - ACT Preparation 101
 - PSAT 101
 - English 9/10
 - English 11/12
 - Advanced American Literature
 - Honors World Literature
 - Honors British Literature

University of Alabama in Huntsville; Huntsville, Alabama

August 1993-Present

- Lecturer 2000-2001
 - Freshman Composition I & II
- Part-time English Instructor 1994-present
 - Basic Writing
 - College Writing I & II
 - American Literature II Civil War- Modern
 - British Literature I
- Thesis/Dissertation Reviewer 1998-2012
 - School of Graduate Studies
- Assistant Director of English as a Second Language 1995-1997
 - Teaching:
 - ESL Spoken English I
 - ESL Listening/Speaking I & II
 - ESL Composition I & II
 - Testing:
 - ELPT (coordinator, proctor, evaluator) 1994-Present
- Part-time ESL Instructor 1995-2002
 - ESL Spoken English I
 - ESL Listening/Speaking I & II
 - ESL Composition I & II
- Writing Consultant 1994-1996
 - Freshman Composition
 - Developmental/Basic Writing
 - Sophomore Literature Surveys
- Graduate Teaching Assistant 1993-1994
 - Developmental/Basic Writing

Martin Methodist College; Pulaski, Tennessee

August 2001-August 2003

Part-time English Instructor
Freshman Composition I & II
British Literature I & II
Literature of the Western World I & II
Public Speaking
English as a Second Language

Calhoun Community College; Decatur, Alabama

September 1999-2003

Part-time English Instructor
Basic English Composition I & II (Developmental Writing)
Freshman Composition I & II
American Literature I & II

University of Houston Downtown; Houston, Texas

May 1989-May 1993

Writing Consultant
Freshman Composition
Sophomore Literature Surveys
Developmental/Basic Writing

Professional Activities And Experience:

Instructor

ACT, SAT and PSAT Preparation Courses; Bob Jones High School, Huntsville, Alabama, 2005-Present

Instructor

ACT and SAT Preparation Course; Catholic High School, Huntsville, Alabama, 2005-Present

Instructor

ACT Preparation Course; Madison Academy, Huntsville, Alabama, 2004

Participant

College Board SAT Training Seminar, Atlanta, Georgia, 2004

Participant

College Board Advanced Placement Workshop Trainers Seminar, Atlanta, Georgia, 2002

Committee Member

Developmental Classes Ad Hoc Committee; Martin Methodist College, Pulaski, Tennessee, 2003

Thesis/Dissertation Reviewer

School of Graduate Studies; University of Alabama in Huntsville, Huntsville, Alabama, 1998-2012

Committee Member

Thesis/Dissertation Manual Revision Committee; University of Alabama in Huntsville, Huntsville, Alabama, 2003, 2001, 1999

Faculty Consultant

SAT-II Reading; Educational Testing Services, 2002-Present

Faculty Consultant

Advanced Placement Reading; Educational Testing Services, 2002-Present

Guest Lecturer

Graduate Student/Teaching Assistant Workshop; University of Alabama in Huntsville, Huntsville, Alabama, 2001, 2002, 2003

Editorial Advisory Board Member

College Writing Skills 4th Edition; Collegiate Press, San Diego, California, 2001-2002
College Writing Skills 3rd Edition; Collegiate Press, San Diego, California, 1999-2000

Technical Editor

Continental Airlines; *Continental Airlines Airport Field Services*
Fly To Win Handbook; Houston, Texas, 1999-2001

Presenter

Southeast Regional TESOL; Birmingham, Alabama, 1999

Presenter

CCCC Convention; Atlanta, Georgia, 1999

Presenter

12th Annual National Conference on Peer Tutoring and Writing; Muncie, Indiana, 1995

Conference Presentations:

- “A Hard Sell to the Hard Sciences: ESL in Higher Education.” Hawaii International Conference on Arts and Humanities, Honolulu, Hawaii, January 2003.
- “Pros and Cons of Individual and Group Placement Interviews” Teachers of English to Speakers of Other Languages, St. Louis, Missouri, March 2001. Joint presentation with Madeleine Youmans.
- “Engineering and ESL - Natural Enemies?” Southeast Regional Conference of Teachers of English to Speakers of Other Languages, Birmingham, Alabama, November 1999. Joint presentation with Madeleine Youmans.
- “English Isn't A Team Sport, Ms. Marsh' Taking the Fear Out of Collaborative Assessment.” Conference on College Composition and Communication (CCCC), Atlanta, Georgia, March 1999.
- “They Started Without Me: Difficulties and Considerations in Taking Over a Writing Center.” 12th annual National Conference on Peer Tutoring and Writing, Muncie, Indiana, October 1995. Joint presentation with Beth Rapp Young and Walt Huntsman.

Administrative Experience:

Thesis/Dissertation Reviewer; University of Alabama in Huntsville, 1998-2012

Responsible for reading, reviewing, and copyediting every thesis and dissertation to ensure adherence to format and quality standards of the School of Graduate Studies. Employed by the School of Graduate Studies.

Assistant Director of ESL; University of Alabama in Huntsville, 1995-1997

Responsible for supervising teachers, coordinating tests, ordering textbooks, scheduling classrooms, and testing students. Liaison with other local universities to coordinate ESL testing procedures.

Communications Officer; SEDS, 1994-1996

Office Manager; LMI Contract Services, 1992-1993

Responsible for various office procedures for a commercial contractor, including collections, accounting, technical editing, payroll, proposals, bid submissions, and correspondence.

Organizational Memberships:

NCTE (National Council of Teachers of English)

CCCC (Conference on College Composition and Communication)

TESOL (Teachers of English to Speakers of Other Languages)

SETESOL (Southeast Region Teachers of English to Speakers of Other Languages)

Honors And Awards:

Who's Who Among America's Teachers, 2004-Present

Teacher of the Week, Kappa Delta, University of Alabama in Huntsville, 2002

Departmental Service Award, English Department, University of Alabama
in Huntsville, 1999-2000

Sigma Tau Delta, University of Alabama in Huntsville, 1994

Graduate Scholarship, University of Alabama in Huntsville, 1994-1995

Graduate Teaching Assistant, University of Alabama in Huntsville, 1993-1994

Phi Kappa Phi, University of Houston, 1993

Dean's List, University of Houston, 1990-1993

Executive Board, SEDS, University of Alabama in Huntsville, 1994-1996

Community Service And Involvement:

Presenter; SAT/ACT Information In-Service for Parents, Catholic High School, Huntsville,
Alabama

Volunteer; Writing to Read Program, Academy for Academics and Arts, Huntsville, Alabama

Instructor; Daikin America Employee English Training Seminar, Decatur,
Alabama

Parent Volunteer; Country Day School, Madison, Alabama

Homestay Sponsor; Office of International Education Business Exchange Program,
Huntsville, Alabama

Instructor; Resume Preparation Seminar, Huntsville, Alabama

Volunteer; English Equivalency Exam, Madison, Alabama

Chancel Choir and Handbell Choir Member; First Presbyterian Church,
Houston, Texas

Committee Member; Houston Livestock Show and Rodeo, Houston, Texas